
This form gives you the opportunity to opt into the Washington Elementary Parent Teacher Organization and/or School Directory.

Opting into the **PTO** means you will receive an introductory email with information about PTO and monthly emails with the date, time and agenda for the next PTO meeting.

Opting into the **School Directory** means that your family’s information (names, address, phone number and email address) will be listed in this year’s directory.

**Important:** In order to be in the directory or receive information about PTO you must complete this form and return it to your student’s classroom or to the Washington front office **no later than September 7th, 2018.**

☐ **YES,** please include me in the **Parent Teacher Organization emails and information**

☐ **YES,** please include **my family information provided below** in the **School Directory**

☐ **YES,** I would like a **PTO Business Membership**, meaning my business will be represented in the school directory. I have included a check for the **$35 membership fee** made out to Washington PTO.

(Please provide a business card or email karpfmark@gmail.com with your company logo)

Provide your family info below if you have checked ‘Yes’ above *(write as legibly as possible)*:

**Student names:**

a) ___________________________________________ Teacher/Grade_____________________

b) ___________________________________________ Teacher/Grade_____________________

c) ___________________________________________ Teacher/Grade_____________________

**Contact Information:**

Parent/Guardian 1 ________________________________________________________________

Parent/Guardian 2 ________________________________________________________________

Street Address____________________________________ City_______________ Zip________

Phone Number __________________________ EmailAddress________________________________

**Note:** If your child resides in a second household and you would like that information published or if you have alternative email addresses or phone numbers, provide them on the back of this sheet.

**Personal Messages and Advertisements:**

Everyone has the option to add a personal message to their student or advertise their school-affiliated club or organization in the directory for a **$3 fee**. If you select an option below, please include a check made out to Washington PTO for the total amount.

☐ **YES** I wish to add a personal message in the Directory: **write the message (30 words or less) on the back of this sheet**

☐ **YES** I wish to add a mention of my school-affiliated club or organization in the Directory: **write the message (30 words or less) on the back of this sheet**

☐ **YES** I would like to order ____ additional copies of the Directory at **$5 a copy** for a total of $____.

Parent/Guardian Signature: ______________________________________ Date:___________________